



- Are you on a lay-off and subject to recall?             Yes             No
- Can you travel if a job requires it?                     Yes             No
- Would you be able to work out of town for 1 to 5 days/week             Yes             No
- Are there any circumstances that could prevent you from being at work on our regular work hours?             Yes             No
- (a) Have you been convicted of any felony or misdemeanor (other than a minor traffic violation) within the last ten years?             Yes             No (Conviction will not necessarily disqualify applicant form employment.)
- (b) Have you ever had a civil judgment entered against you for fraud or for converting or misappropriating the property of another?             Yes             No
- (c) Have you ever been denied employment benefits due to misconduct?             Yes             No

If yes to (a), (b), or (c), please explain. \_\_\_\_\_

Experience or special skills related to positions applied for: \_\_\_\_\_

Education – last grade completed:    8    9    10    11    12    /    Post high school    1    2    3    4

Are you able, physically and mentally, to perform the duties of the job for which you are applying, with or without reasonable accommodations?             Yes             No

If accommodations are needed, please describe: \_\_\_\_\_

Do you have a currently valid Maine driver's license?             Yes             No

If yes, check Class             1             2             3            License No. \_\_\_\_\_

Is your license restricted in any way?             Yes             No

If so, what are the restrictions? \_\_\_\_\_

Do you have reliable transportation?             Yes             No

Give name, address and telephone numbers of three references who are not related to you and not previous employers.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT EXPERIENCE

Start with your present or last job, and list all employers during the past ten years, or your last four employers, if over a longer period. Do not omit any employer or requested information during this period.

EMPLOYER	TELEPHONE	DATES EMPLOYED		WORK PERFORMED
		FROM	TO	
ADDRESS:				
SUPERVISOR'S NAME:		HOURLY RATE/SALARY		REASON FOR LEAVING
		STARTING	FINAL	
YOUR JOB TITLE:				

EMPLOYER	TELEPHONE	DATES EMPLOYED		WORK PERFORMED
		FROM	TO	
ADDRESS:				
SUPERVISOR'S NAME:		HOURLY RATE/SALARY		REASON FOR LEAVING
		STARTING	FINAL	
YOUR JOB TITLE:				

EMPLOYER	TELEPHONE	DATES EMPLOYED		WORK PERFORMED
		FROM	TO	
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		STARTING	FINAL	
YOUR JOB TITLE:				

EMPLOYER	TELEPHONE	DATES EMPLOYED		WORK PERFORMED
		FROM	TO	
ADDRESS:				
SUPERVISOR'S NAME:		HOURLY RATE/SALARY		REASON FOR LEAVING
		STARTING	FINAL	
YOUR JOB TITLE:				

If you need additional space, please continue on a separate sheet of paper.

## **APPLICANT'S STATEMENT**

I certify that answers given herein are true and complete. I authorize investigation of all statements in this application. I authorize Mechanical Insulation Service to contact prior employers and references I have given. I release all such persons from liability to me for providing information, to induce them to respond honestly to such inquiries.

This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. Accepting applications does not necessarily mean that current openings exist. I understand that I must successfully pass any physical examination required before employment is effective.

I understand that neither this nor any offer of employment from the employer constitutes an employment contract unless a written document to that effect is signed by the employer and employee in writing. The applicant understands that all employment at Mechanical Insulation Services is terminable at will, with or without cause.

I understand that false or misleading information given or omissions in my application or interview(s) may result in denial of employment or discharge, now or in the future. I understand that I will be expected to abide by the rules and regulations of the Company, which it may change in its sole discretion.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_